



## **What is expected of libraries that participate, i.e. time commitment, reporting, etc.?**

Libraries participating in the pilot project will be expected to have a continuous and open dialogue with GPO about the record distribution service, including the success of the pilot, the effects of the pilot, workflow issues, etc. Throughout the course of the pilot, GPO will be gathering feedback from the participating libraries.

Participating libraries are required to:

- \* Complete a pilot profile. For existing MARCIVE customers, a new profile application will have to be completed that is independent of any existing MARCIVE profile that you may have;
- \* Identify points of contact for the pilot, i.e. catalogers or systems personnel and the library's Depository Coordinator;
- \* Retrieve records from the FTP site, review and analyze the records received, and test load the records to your ILS/OPAC. NOTE: Records retrieved must be done so within two weeks of availability;
- \* Test and fully-load several months of data to your library's OPAC; and
- \* Provide requested feedback to GPO so that GPO can assess the value and future direction of the initiative.